

### **REGISTRATION OPENS MARCH 4, 2025**

If you have not already done so, sign up today to receive your Summer Camp Enrollment Packet



https://form.jotform.com/250586006505150



# **INDEX**

01

Welcome!

# 02

Registration Forms & Fees

# 05

Rules & Expectations

# 07

Camp Schedule Details

## 09

Be Prepared



### WELCOME TO CORNERSTONE'S 2025 EPIC ADVENTURES SUMMER CAMP!

We hope that your child has a most epic time with us this Summer.

All of us at Cornerstone Christian Academy are committed to providing a safe, fun, and Christian environment.

Our caring and experienced camp staff love working with children and helping them learn more about God. Many of our staff are elementary school teachers and love getting to be with students in a more relaxed environment, playing, learning, and worshiping God. They all receive training before camp begins in areas of camp programming, customer service, field trips, health and safety, redirection and behavior management, and Bible study.

All of our staff are a minimum of 16 years old and have at least 3 months experience working with children. They also must pass both a criminal background check and Central Registry check.

Because we believe God loves all children and wants them all to hear His saving Gospel, we open our doors to students of every race and national heritage.

If your child has special needs, please call us so we can discuss how we can best accommodate your child's needs. Unfortunately, we have limited resources and cannot accommodate every need, but we will do our best to determine, with your help, whether this is the best camp for your child.

If you have any questions or concerns, you may contact:

Karrianne Hall Executive Director 703-897-1100 hallk.cca@gmail.com

01

### **REGISTRATION FORMS & FEES**

#### **CHILD RECORDS AND REGISTRATION**

Cornerstone Christian Academy (CCA) uses AdminPlus by Rediker for our forms and billing. You will receive information regarding your access to your portal with your enrollment packet. You may pay with a credit card, eCheck, cashiers check, or money order. When paying electronically, please note there is a 3% and 1% fee for credit card and eChecks, respectively. Cashiers checks and money orders should be made payable to Cornerstone Christian Academy, and either mailed or dropped off to us.

Cornerstone Christian Academy requires several forms and documents to attend our camp. Most of these forms are included in your *Summer Camp Enrollment Packet*. You are also able to upload a copy of your child's birth certificate, school entry physical, and updated vaccination record.

Should your child require medication to be taken during summer camp, a *MAT Medication Consent Form* is required to be filled out. You will find this form in your *Summer Camp Enrollment Packet* in the "Medication Policy" tab. Please note that a separate form is necessary for each medication (e.g., epipen, nebulizer, inhaler, etc.).

Registration is considered complete when we have received your child's completed *Summer Camp Enrollment Packet* and the Registration Fee has been paid.



### **CAMP RATES, PAYMENTS, AND DEADLINES**

A \$195 Registration Fee (\$185 for 4 year-olds) is due at the time of registration and is required in order to submit the enrollment packet. Our registration fee holds your camper's spot and covers field trip fees, pool trips, crafts, and other activities. You have the option to sign up for whichever weeks you wish your child to attend. All weekly invoices are due by each Monday your child attends camp. You will be able to see and have the ability to pay all invoices for the weeks you have chosen by Friday, June 13, should you choose to do so. However, each invoice will have the due date for that particular week and will be due the Monday of that week (this gives you the option to pay all at once or weekly).

#### **REGISTRATION DEADLINES**

The deadline to register is close of business on June 6. We will consider later registrations only if there is room available.

#### **SUMMER CAMP SCHEDULE**

Each week of summer camp runs Monday through Friday, from 8:30am to 4:00pm. The eight weeks of camp begin June 16 and end August 8. Parents may choose which weeks they would like their child to participate in. Extended care is available for before and after camp. Please note, we will be closed on June 19 (Juneteenth) and July 4 (Independence Day).

#### **WEEKLY CAMP RATES**

Age 4: \$275/week (includes b/a care) Ages 5–8: \$185/week Ages 9–13: \$165/week

#### **BEFORE & AFTER CARE OPTION**

We are offering before and after care packages for those who need child care before camp starts and/or after camp ends. These packages are offered before and after the regular camp hours: 6:00am–8:30am & 4:00pm–6:30pm.

Before **or** After Care: \$70/week Before **and** After Care: \$80/week

### **REFUND POLICY**

You will be charged the *Weekly Fees* for the weeks for which you have signed up, regardless of sickness, transportation issues, or other non-emergency situations. If you do need to cancel a week, you must do so in writing and at least two weeks before the week you wish to cancel.

Your child's Registration Fee is non-refundable.

### **RULES & EXPECTATIONS**

Here at CCA's *Epic Adventures Summer Camp*, we want every child to have a fun and memorable camp experience. To ensure a safe and healthy summer, we have provided some rules we expect all campers to abide by. These rules were selected by past experiences that may have caused an injury to a child or put a child in an uncomfortable situation. CCA has little to no tolerance to those who will not follow these rules. Our discipline for breaking these rules will be done in this order. Staff will strongly be enforcing the rules. We will not hesitate to contact parents if a child needs to be picked up.

### **RULES**

- Seat belts and safety seats will be fastened the entire ride in the vans.
- · Children will keep hands inside the windows at all times while in the vans.
- Children will not hit, jump, bite, wrestle, kick, spit or use profanity towards another child or teachers/adults. Bad language/disrespecting is unacceptable.
- Children will not voluntarily destroy CCA's or other children's property.
- Children will not leave the group during field trips or leave the classroom without asking the teacher.
- · Children will not voluntarily jump on or hold another child underwater.
- Children will not leave the swimming zone they are assigned to (determined by their swimming skills & staff recommendation).

#### **CONSEQUENCES**

- 1. Warning 1st incident report
- 2. Will miss out on next field trip 2nd incident report
- 3. Will not go on field trips for one week 3rd incident report
- 4. Will be suspended from camp for one day 4th incident report
- 5. Will be dismissed for the remainder of Summer Camp 5th incident report

### **FIELD TRIPS**

- Please review the field trip schedule often to ensure that your child brings and wears the appropriate clothing.
- Campers have the option to bring extra money on field trips. Money must be put in an envelope or sandwich baggie with the child's name and amount. Your child's teacher will hold on to it on the field trip.
- On pool days, campers must wear their swimwear under their clothes. Please be sure your child has a full set of clothes, including under clothes, to change into after returning from the pool.

#### **LUNCHES & SNACKS**

- A bagged lunch is required for ALL campers. We do have microwaves to heat up food, but for pool days and field trip days, please pack bag lunches that do not require heating.
- CCA provides two snacks per day. Snack menus are emailed each week and posted in the facility for you to view, in case your child would prefer a different snack. Please refrain from sending candy as a snack.
- CCA is a peanut and nut-free zone. Please do not send your child with any nut products in their snacks or lunches. This includes peanut butter and Nutella.

### WHAT TO WEAR

Here are some important dress code guidelines to keep in mind.

While summer camp is definitely casual, we do ask that clothes remain modest. This means avoiding spaghetti straps, midriff tops, and short shorts. If your camper's t-shirt covers their shorts, then the shorts are likely too short.

Each camper will receive a camp t-shirt to wear on field trip days, so please make sure to put your camper's name on camp shirts, towels, and anything else they bring to camp.

For field trips and some activities, closed-toed shoes or tennis shoes are necessary. Crocs are allowed, but please ensure your camper wears them in athletic mode to prevent them from coming off during active play.

Thanks for helping us create a fun and safe environment for everyone!

### **CAMP SCHEDULE DETAILS**

### FULL-DAY EXTENDED CARE FOR PRIVATE SCHOOL STUDENTS

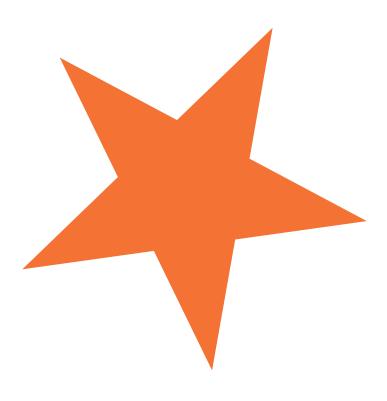
During the week between CCA's graduation and PWCS' last day of school (June 9–13), we will offer full-day extended care with activities at CCA. Our Public School Extended Care program will continue as usual. This week requires no registration fee and there will be no field trips (with the exception of daily walks and Lake Ridge Park activities). All students needing full-day extended care must bring their own lunch, water bottle, and snacks if they do not want the ones provided.

### SUMMER CAMP WEEKS FOR PRE-K (4 YEAR OLDS)

June 16 – August 8 // Epic Adventures: Superstars of the Bible!

Our Pre-K program will follow the school age program thematically with age appropriate field trips and projects. Pre-K will also have a daily nap time (with the exception of pool days and some field trip days). Schedules will be sent out via email each Friday for the coming week. Two snacks are included, but each child must bring lunch.

**Tentative Field Trips:** Urban Air, Unplug & Play, Hammill Mill Pool, Signal Bay Pool, Chuck E Cheese, Lake Ridge Park, and more



### SUMMER CAMP WEEKS FOR SCHOOL AGERS (5-13 YEAR OLDS)

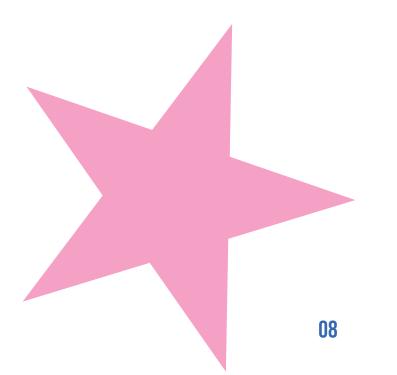
June 16 – August 8 // Epic Adventures: Superstars of the Bible!

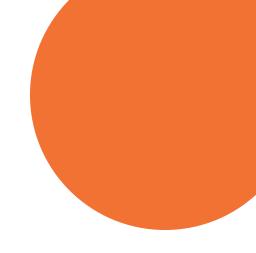
This summer, our campers will learn all about the many different "superstars" in the Bible, From Noah to the Apostles, we will discover how God used ordinary people to impact the world for God! Each week we will go back in time to the world of the Bible and see it come alive through these amazing people. Each class will have craft projects, games, and activities throughout the week that help them understand and reflect on the superstar of the week. Of course, we will have pool days, field trips, snacks and more!

Detailed schedules will be sent out via email each Friday for the coming week. Below is a list of tentative field trips for the summer. Field trips affected by weather are subject to change.

**Tentative Field Trips:** Urban Air, Hammill Mill Pool, Locust Shade Park, Unplug and Play, Roller Skating, Bowl America, Waterworks, Lego Discovery, Signal Bay (4's,5's, 6's), Pottery Painting, Zava Zone, Fredericksburg Funland\* (10 and ups)

\*Funland trip is an additional cost and is only for those 10 and up.

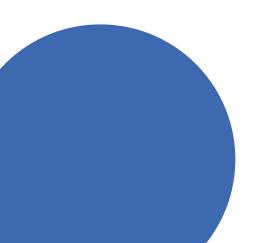




### **BE PREPARED**

### **CHECKLIST FOR FULL DAY CAMP PROGRAMS**

- All campers must bring lunch, a drink, and a water bottle to camp each day. Two snacks are provided, but they may bring their own if they do not want the provided snack.
- Each 4 year old must be toilet-trained and have an extra change of clothes to leave at camp, as well as a cot sheet and/or blanket for nap time.
- Please send sunscreen and bug spray with your child on their first day of camp. CCA staff only applies spray sunscreen and not lotion.
- Please be sure to write your child's first and last name in permanent marker, covered by a piece of transparent tape, on the sunscreen and bug spray bottles. Your child's teacher will keep these for the duration of camp.
- If applicable, please make sure all medical forms are complete and a MAT medication consent form is filled out and brought in with your child's medication on the first day of camp.
- Please be sure to write your child's name on their camp shirt, towel, water bottle, lunch bag/box, jacket, sweater, and anything else they bring to CCA.
- Please complete all required forms at least one week prior to camp.



### **RELIGIOUS EXEMPT DAY CENTER**

The Code of Virginia, Section 22.1-289.031, allows child day centers operated by religious institutions the opportunity to file for an exemption from licensure by meeting documentation and other requirements specified within the exemption law. The statements below have been prepared and distributed to meet the requirements of the exemption law.

In compliance with the Code of Virginia, Section 22.1-289.031, Cornerstone Christian Academy childcare ministries, including Pre-Kindergarten and Extended Care/Camp programs, are exempt from licensure and are classified as a religious exempt child day center.



is the annual summer camp of Cornerstone Christian Academy

Learn more about us at our website: <u>ccacademyva.com</u>